

**Jefferson County Board of Health
Health Department Conference Room
1541 Annex Road, Jefferson, WI 53549
April 15, 2009**

Members Present: J. Nelson, R. DeWolfe, A. Hutchings

Staff Present: G. Scott, A. Lynch, B. Dehnert, T. Anderson, A. Licktenstein

Call to Order: J. Nelson called the meeting to order at 9:02 a.m.

Roll Call/Establishment of a Quorum: Quorum established.

Certification of Compliance with the Open Meeting Law: Meeting was properly noticed.

Review of the Agenda: Agenda was approved as printed.

Public Comment: None

Approval of February 18, 2009 Board Meeting Minutes: A motion was made by B. DeWolfe, seconded by A. Hutchings to approve the minutes of the February 18, 2009 meeting. Motion carried by common consent.

Financial Report

B. Dehnert provided the committee with the February Income Statement. G. Scott reviewed the financial position of the Health Department going into 2010. G. Scott indicated the Health Department will bill Medical Assistance for more services such as Prenatal Care Coordination, physicals, dental varnishes and lead testing. G. Scott informed the committee the Health Department is considering hiring a nurse practitioner who would be able to do school and sport physicals and could assist the Free Clinic. G. Scott reported the last Long Term Care Nurse has transitioned to Care Wisconsin and two nurses have resigned from Care Wisconsin and will not be replaced at this time.

Health Dept Office Needs

G. Scott reported on a proposed change to the entrance of the Health Department. T Gard and G. Scott will take the proposed remodel of the lobby to the Infrastructure Committee for approval.

Program Updates

Environmental Health Program

T. Anderson reported E. O'Brien passed the exam and is now a Registered Sanitarian. T. Anderson reported the contract with the Department of Agriculture has been signed and the hiring process for a sanitarian technician has begun. T. Anderson reported the license fees for 2009 have increased. T. Anderson reported 15 to 20% of all license fee are not paid on time and after 45 days of non payment the facility will be closed. T. Anderson reported the Radon Awareness Program is winding down with the follow up and retesting for high levels continuing.

Tourist Rooming Houses and Temporary Campgrounds

G. Scott and T. Anderson reported meeting with the Zoning Committee to amend County Ordinances and change Zoning Laws to accommodate temporary campgrounds and tourist rooming houses.

Facility Newsletter

T. Anderson shared a copy of the Environmental Public Health Consortium yearly newsletter with the committee. The newsletter contains the requirements and changes in licensing and the sanitation Awards.

Public Health Preparedness

Progress on Grant Objectives

G. Scott reviewed and provided the committee with a copy of the 2009 grant objectives for Public Health Preparedness, Well Woman Program, Childhood Lead, EIDP-LHD Program, Immunization Program, MCH Program, and Tobacco Prevent Control Program.

A. Lichtenstein reported the Emergency Preparedness Consortium is planning two mass clinic exercises - one will be a table top and the other will be a mass clinic exercise at the Fairgrounds. The exercise will focus on response time, meeting the objective of the exercise and the need for additional training.

A. Lichtenstein reported on an upcoming training for on line reporting and follow-up of Communicable Diseases called the Wisconsin Electronic Disease Surveillance System or WEDSS. All public health nurses and G. Scott will be trained.

Jefferson County Voluntary Organizations Active in Disasters (VOAD)/Long Term Recovery (LTR)

G. Scott reported Monica Hicks, Long Term Care Coordinator for the State VOAD will be meeting with area flood victims to help with housing issues and needs that insurance or FEMA didn't address.

Seminar for Businesses

A. Lichtenstein reported on May 4th and 5th the Health Department and Emergency Management will be presenting a seminar to area small business on planning for a flu pandemic and disaster planning. G. Scott will do the presentation for the Health Dept.

A. Lichtenstien reported he will be attending several Health Fairs to make families aware of the need for a disaster plan.

Public Health Program and Review of Statistics

Communicable Disease Cases Reported

Ann Lynch reviewed the February and March Communicable Disease Monthly Reports.

Retirement of Public Health Program Manager

G. Scott reported Ann Lynch, Public Health Manager will be retiring May 8th and the manager position will not be filled. The public health nurses will be taking lead responsibilities in specialized areas. G. Scott will be attending all Jail and Staff meetings and be responsible for personnel management. G. Scott reported there have been Union concerns regarding long term care nurse hours and the use of public health nurses to do supervisory and admission visits. Public health nurse hours are from 8 am to 4:30 pm and the long term care nurse hours are 7 am to 6 pm, G. Scott will be working with the Professional Union to resolve this matter in the most cost effective manner.

Long Term Care Program and Review of statistics

A. Lynch reported the statistic format is being changed and not available at this time.

G. Scott reported on the status of Care Wisconsin taking over the personal care visits.

There is now a two year waiting list and Health Department staff have received reports of services being reduced. The Health Department has also heard that money is an issue.

Director's Report

Budget Planning Meetings

G. Scott reported on the budget planning meetings that includes the possibility of bonding, no paid holidays, no wage increases, co-pay for health insurance, 37 ½ hour work week and furloughs.

Testimony at Joint Finance Committee Meeting

G. Scott reported speaking at the Joint finance Committee Meeting in Cambridge in support of the State-wide Smoke Free Air Law.

Healthy Lifestyles Grant

G. Scott reported Jefferson and Dodge County will receive a \$50,000.00 Healthy Life Style Grant that will be implemented by the Dodge-Jefferson Healthy Partnership. Jefferson County Health Department will receive approximately \$15,000.00 of the grant which will be coordinated with the Tobacco Grant.

Family Care Transition

The last registered nurse from the Health Department Long Term Care Program has transitioned to Care Wisconsin. Two of the nurses that were hired for Care Wisconsin have resigned and will not be replaced at this time.

Next Meeting Date/Time/Agenda Items.

2009 Meeting Dates: June 17, August 19, October 21, December 16 at 9 a.m.

Next meeting June 17 2009

Respectfully Submitted

Barbara Dehnert, Recorder